



Northmead

Creative and Performing Arts High School

Bring Your Own Device (BYOD) Acceptable Use Policy

1. Purpose

- 1.1 - Access to technology is vital in a future-focused learning environment to move our education system into a 21st century model of teaching and learning. This Acceptable Use Policy is designed to ensure that potential concerns (such as device capability) can be clearly identified and addressed, ensuring that the benefits that BYOD technology can offer can be enjoyed by our students.
- 1.2 – *Northmead Creative and Performing Arts High School* has established the following BYOD Acceptable Use Policy for electronic devices (laptops or tablets) that provide teachers, students' and parents' guidelines and instructions for the appropriate use of the chosen devices during school hours.
- 1.3 – In order for students to bring their own electronic devices (laptop or tablet) for use during school hours, parents or guardians must first read and understand the BYOD Acceptable Use Policy.
- 1.4 - The Northmead Creative and Performing Arts High BYOD School User Charter applies to students during school excursions, camps and extra-curricular activities.

2. Rationale

The federally funded Digital Educational Revolution (DER) program, which provided every Year 9 student with a laptop has now ended.

While the ongoing funding is being discontinued, schools have been left with robust infrastructure that will allow us to continue to provide wireless connectivity to students on a range of mobile devices to support their learning.

Access to technology is vital in a future-focused learning environment to move our education system into a 21st century model of teaching and learning. Northmead Creative and Performing Arts High School values the rich learning experiences that tightly integrated actions with technology brings and recognises the importance that students be equipped with the tools of 21st century learning. By facilitating Bring Your Own Device (BYOD), Northmead Creative and Performing Arts High School empowers its students and gives them direct involvement in the way they use technology for learning.

3. References

[Online Communication Services: Acceptable Usage for School Students](#)
[Student Discipline Policy](#)
[DEC BYOD Policy](#)



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4. Objectives

- 4.1 - to facilitate and promote the bringing of a computing device to school by ALL students from Term 3, 2014
- 4.2 – to ensure a minimum standard of device capability.
- 4.3 – to enable students to use technology to further their learning, independently and in structured lessons.
- 4.4 – to provide a basis on which Northmead Creative and Performing Arts High School teachers can continue to tailor lesson delivery so that students can use their own devices in class toward specific learning outcomes.

5. Equipment

5.1 Custodianship

The device brought to school pursuant to this policy must be able to be brought to school by the student on every school day and be solely the student's to use throughout the school day.

5.2 Choice of equipment

The device must meet all the requirements of the Device Specification. This includes meeting any required physical device characteristics and having the ability to meet minimum standards required. The Device Specification is a separate document available from Northmead CAPA High School.

5.3 Use of alternate equipment

Equipment which is not in accordance with clause (3.2) is not permitted for use in the Bring Your Own Device program in the absence of a separate agreement between the parties for the use of such equipment.

5.3.1 Students who have been issued a school laptop in the DER rollout must surrender their school laptop prior to using their personal device.

5.4 Damage or loss of equipment

5.4.1 Students bring their own device for use at Northmead CAPA High School at their own risk.

5.4.2 For the removal of any doubt, Northmead CAPA High School will not be responsible for any loss, theft or damage to:

- (a) the device
- (b) data stored on the device

while the device is at school or during a school-related activity, absolutely, in negligence or otherwise.

Parents and students should consider whether their device requires insurance and whether specific accidental loss and breakage insurance is appropriate for the device.



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5.4.3 In accordance with clause (5.4) below, students should not bring peripheral equipment, including power charges and cables to school with their device. Liability for damage or loss of peripheral equipment will in all circumstances be borne by the student.

6. Standards for equipment care

Students are responsible for:

- (a) Taking due care of the device in accordance with school guidelines.
- (b) Adhering to the Department of Education and Communities' policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04).
- (c) Backing up all data securely. All electronic data and resources used for school coursework must be stored on another device or electronic medium accessible on demand. Students must not rely on the continued integrity of data on their device.

7. Misuse of equipment and communication

7.1 Standard school discipline procedures apply for misuse of the device contrary to this BYOD User Charter or other school rules.

8. Acceptable equipment and use

8.1 Use of the device during the school day is at the discretion of teachers and staff. Students must use their device as directed by their teacher.

8.2 The primary purpose of the device at school is educational.

8.3 Students must bring their device to school fully charged.

8.4 **While at school, all material on the device is subject to review by school staff.**

8.5 Students are to connect their device to the designated wireless network only. Students are not to connect their device to other wired, wireless or cellular networks whilst at school.

8.6 Students are not to create, participate in, or circulate content that attempts to undermine, hack into and/or bypass the hardware and software security mechanisms that are in place.

8.7 Students are not to access any social media while at school. Students found accessing social media will face disciplinary action.

8.8 Upon enrolment into a New South Wales Government school, parental/carer permission was sought to allow the student to access the Internet at school based on the Department of Education and Communities' policy *Online Communication*



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Services: Acceptable Usage for School Students (PD/2002/0046/V04). Extracts are provided below. This policy forms part of this Bring Your Own Device User Charter.

8.9 The policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04) applies to the use of the device and internet on the device:

- (a) at school
- (b) to access school-hosted systems
- (c) in connection with a school-related activity or school-related program, including coursework.

9. Online Communication Service: Acceptable Usage for School Students.

Please access the DEC policy below

https://www.det.nsw.edu.au/policies/general_man/general/accep_use/PD20020046.shtml