



Northmead CAPA High School P&C Association



Northmead CAPA High School

General Meeting MINUTES

Wednesday 21st February 2024

Meeting opened at 7.00pm Chair: Chris Kirk Minutes: Jo Kaye/Katherine Kirk

AGENDA	
1. Attendance	Chris Kirk Kim Shiels Jo Kaye Vaishali Brahmhatt Khushi Chikani Irina Voinee Himani Hargolia Neelam Joshi Alana Tyson Selda Abedkaihi Debbie Carruthers Eloise Doyle Megan Ridge Jason Merefieid Jannelle Bowerman Annabel Huang Kathy Blythe Narelle Vazquez Tina Karayannis Mark Milne Maria Scott Kim Shiels (late) Michael Shiels (late) Katherine Kirk (late)

Northmead CAPA High School P&C Association

2. Apologies	<ul style="list-style-type: none"> ● Claire Keipert, Mary Byrnes, Jaythene Hiscock, Lisa Piddock, Yasmin Duckworth, Katherine Kirk (running late), Kim Shiels (running late)
3. Declarations of Conflict of Interest	<ul style="list-style-type: none"> ● No conflict of interest. ● Chris welcomed everyone to the meeting and did an acknowledgement of country. ● Chris reminded the current financial members to renew their financial membership at the AGM
4. Confirmation of previous minutes	<p>Confirmed: Chris Kirk Seconded: Jo Kaye</p>
5. Business arising from previous minutes	<ul style="list-style-type: none"> ● Comedy for a Cause recap – Chris said that it was a fantastic night and \$300.00 was raised for the P & C. Mark Milne said it was a great night and that it really brought the community together as last year’s theme for the school was about building connections.
6. Guest Presentation	<ul style="list-style-type: none"> ● The School Captains spoke about the ideas for a fair day/night to be held on the school grounds – he spoke about food trucks or stalls for vendors and that the profits would go back to the school. ● He was asking if the P and C would be willing to help with reaching out to the local community. Lots of questions were asked about how the P & C could help – approaching local businesses and handing out flyers. ● There was talk that the CAPA students could put on performances to entertain everyone, also some of the parents suggested an area set aside for younger children with something for them to do to keep them entertained, like kicking a football around, or shooting basketballs or something similar. ● There was also talk of insurance – each stall holder would have to be insured and the local council has to be advised. ● There was a suggestion of a gold donation as an entry and for a date to be picked – not September and not in winter.
7. Correspondence IN	<ul style="list-style-type: none"> ● Chris Kirk presented correspondence as Katherine Kirk was an apology. ● A letter was received from Northmead Public School re: hiring the hall for performances and a suggestion that the P&C might put on a bbq and have an information stall to promote the high school as we are in the local catchment area for Northmead Public. ●
7.1 Correspondence OUT	<ul style="list-style-type: none"> ● P & C February 2024 meeting notification, October 2023 minutes and February 2024 agenda.

Northmead CAPA High School P&C Association

<p>8. Treasurer</p>	<ul style="list-style-type: none"> ● Chris Kirk presented the Treasurer's report as Mary Byrne was an apology. ● Currently Northmead CAPA High P & C have \$14675 in the bank, everything is paid up to date.
<p>9. Principal's Report</p>	<ul style="list-style-type: none"> ● A new solar system was put in over the school holidays and is working well. ● Narelle gave an update in relation to the three million dollar grant some of the ideas that have been given is installing a new industrial kitchen, and an upgrade for the toilet blocks. They will be demolished and something temporary will be put in place. The left over money to be used for new classrooms. Some of the money has already been used for surveying etc. ● Narelle said that as a P and C we really need to lobby our local politicians before the next election. Kim has spoken to Donna Davis who is on our side and will back us up. ● Narelle also acknowledged all of the teachers and students for the Mocktail Evening and how much everyone enjoyed themselves. ● HSC results – 32 students in the top 10% of 49 subjects. The ATAR was 99.35 and in the top 10%. ● Staffing – 3 teachers down – English, PE and Science. 2 ex-students are now teaching PE. There are going to be new teachers starting in English and HSIE, staffing is slowly getting better.

10. Deputy
Principal's Report

- Year 7 started with a bootcamp and is settling in well.
- Everyone turned up for the Swimming Carnival and there were 700 students that attended. There are currently 219 students in Year 7.
- Assessments are coming up and the assessment sheet hand out for parents was circulated by Maria. The numeracy and literacy evening is coming up on the 4th of March and a reminder about the Year 7 camp in May.
- Year 8 are all settling in well all of the elective classes have been chosen and no more changes are to be made.
- The new canteen menu has been updated and Maria is going to talk to the owner to see if there can be "special" days so the children have a bit more variety.
- There is a new coffee truck that the catering students are going to be running and it will be parked outside the hall for students and staff to use.
- There is a QKR app for the canteen available on Android phones, and the email address is joannaskitchen28@gmail.com. Some of the new parents suggested that some of the kids can be fussy eaters and there's not enough vegetarian options, Maria will talk to Jo and see if there can be some changes.

- Year 9 and 11 Report was given by Mark – there has been a problem with the Sentral Portal that is now being fixed.
- Mark also mentioned to remind parents to make sure that phones are in the pouches correctly or left at home. Some students have been modifying their pouches so phones can be removed.
- Year 9 has had a positive start to the year, all elective classes has closed. Assessments are starting in a few weeks. Year 11 – assessment books will be handed out to students in week 6, everyone is being very positive.

- Year 10 and 12 report – positive start to the year, assessment tasks are starting soon. The teachers are starting heavy and hard so the students are more prepared. Everyone is settling in well.
- Exchange students from China – integration is already happening and the students and teachers are learning new things including dot painting and music. Very positive feedback from teachers and students especially for class visits. Everyone has been very welcoming.
- RIOT – Resilience in Our teams. High level of anxiety at school, there are steps that the teachers are taking to try and normalise things and how to deal with stress. It is having an impact on students. There will be seven lessons starting next week that are presented by the year advisors on how your brain works and primitive thoughts, trying to explain and learning about triggers. There will be further teaching through out the year. Next term will be about how to deal with stress etc. All staff have been trained by a psychiatrist. There will be a parent information night coming up.

- Naplan for Year 7 and 9 will be online. There is a Year 11 and 12 preparation as well as check in tests.
- Mark mentioned that the first lot of parent/teacher nights will be in person and the second ones will be via zoom. Year 7 interim reports will be coming out.



Northmead CAPA High School P&C Association

<p><u>10. General Business</u></p>	<ul style="list-style-type: none">● New sport shorts – Narelle is meeting with uniform people in 2 weeks. The new shorts are just above the knee. Kim bought in the old ones and new ones as a comparison to show everyone.● Chris reminded everyone about the entertainment books which are available for sale and raise funds for the P & C.● Access to the toilets during class time – the main toilets are closed as there have been past incidents with students. Some students can use the toilets near the office or the senior toilets. Parents to encourage students to make sure they use the facilities before school or at recess.● Next meeting is the 15th of May for the AGM and anyone that is new and wants to hold a position can put themselves forward.
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Meeting closed at 8.25 pm.

Next meeting Term 2 – 7pm Wed 15th May 2024.

Signed as a true and accurate record:

President CHRIS KIRK.
05 JUN 2024